Job Posting: Posting Detail

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| **Posting:** |  S17032 | **Description:** |  Library Clerk |
| **Start Date:**  | 02-Oct-2017 | **End Date:**  |  |
| **Closing Date:** |  28-Sep-2017 |   |   |

| **Position** | **Location** | **Category** | **Assignment Type** | **Hours** | **Rate of Pay** |
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| Library Clerk | **District Resource Centre** |  | Continuing Posting Type | 25.0000 | 21.9700 |

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| * **Hours**:  **25**per week for **41.2** weeks per year, starting the first day of school and ending June 30.
* **Wage Rate**:  Level**4** as per the Classification and Wages Schedule of the current Collective Agreement.
* **Hours of Work:** To be arranged with **Supervisor.**
* **Probationary/Trial Period:** When applicable, there will be a three (3) month probationary/trial period**.**

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| **Please refer to the Job Description on the SD website:**[**http://www.sd68.bc.ca/edocuments/Human\_Resources/support\_/jobdescriptions\_/default.htm**](http://www.sd68.bc.ca/edocuments/Human_Resources/support_/jobdescriptions_/default.htm)**APPLICANTS - PLEASE NOTE: It is YOUR responsibility to:*** Ensure that all relevant information that you with to be considered (e.g. resume, letters of reference, current proof of keyboarding skills, etc.) is emailed to **HRSUPPORT@SD68.BC.CA** or dropped off at DAC prior to posting closing date.
* Ensure you have received an electronic confirmation number if applying ON-LINE.
* Ensure that your application form HR-APP-002 (available on-line) is received and date-stamped by Human Resources Department, if submitting a hard copy.
* Submit a separate application form for EACH posting and note the posting number.

**Testing may be required in order to determine that an applicant meets the posted qualifications.****Only applicants appointed will be individually notified of posting results.****The name of the successful applicant will be published on the Competitions Results notice.****This is an internal posting available only to members of CUPE Local 606.** |