Job Posting: Posting Detail

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| **Posting:** |  S17034 | **Description:** |  Community School Coordinator |
| **Start Date:**  | 01-Nov-2017 | **End Date:**  | 01-Mar-2018 |
| **Closing Date:** |  31-Oct-2017 |   |   |

| **Position** | **Location** | **Category** | **Assignment Type** | **Hours** | **Rate of Pay** |
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| Community School Coordinator | **Learning Services Student Sup** |  | Temporary Posting | 33.0000 | 26.8700 |

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| * **Hours**: **33**per week on a 12 month basis
* **Additional Information:**  Temporary from November 1, 2017 to March 1, 2018 or return of incumbent.
* **Additional Information:** Location is South Zone and work sites are Cedar Secondary, Cedar Elementary and North Oyster.
* **Wage Rate**:  Level **13** as per the Classification and Wages schedule of the current Collective Agreement.
* **Hours of Work:** To be arranged with **Supervisor.**
* **Probationary/Trial Period:** When applicable, there will be a three (3) month probationary/trial period**.**
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| **Please refer to the Job Description on the SD website:**[**http://www.sd68.bc.ca/edocuments/Human\_Resources/support\_/jobdescriptions\_/default.htm**](http://www.sd68.bc.ca/edocuments/Human_Resources/support_/jobdescriptions_/default.htm)**APPLICANTS - PLEASE NOTE: It is YOUR responsibility to:*** Ensure that all relevant information that you with to be considered (e.g. resume, letters of reference, current proof of keyboarding skills, etc.) is emailed to **HRSUPPORT@SD68.BC.CA** or dropped off at DAC prior to posting closing date.
* Ensure you have received an electronic confirmation number if applying ON-LINE.
* Ensure that your application form HR-APP-002 (available on-line) is received and date-stamped by Human Resources Department, if submitting a hard copy.
* Submit a separate application form for EACH posting and note the posting number.

**Testing may be required in order to determine that an applicant meets the posted qualifications.****Only applicants appointed will be individually notified of posting results.****The name of the successful applicant will be published on the Competitions Results notice.****This is an internal posting available only to members of CUPE Local 606.** |