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DATE **June 15, 2018**

TO **All Caretaking Staff**

FROM **Diane Bunnah, Operations Supervisor**

RE: **EXPRESSION OF INTEREST**
Lead Hand Position – John Barsby

We currently have a vacancy for a Lead Hand at John Barsby Community School. Requests for interest in obtaining a position with Lead Hand responsibilities will be accepted until **June 22, 2018**.

Under the general supervision of the Operations Supervisor or delegate, the Lead Hand performs caretaking duties at district schools and buildings for the purpose of maintaining overall cleanliness in accordance with established procedures and the Caretakers' Manual.

In filling Lead Hand positions, seniority will be considered but will not necessarily be the deciding factor. Your application should demonstrate your proven people skills, flexibility and reliability in order to successfully fulfill this position.

Please contact me in writing indicating your expression of interest by **June 22, 2018**.

pc: CUPE 606
 Colleen Gale, HR Manager