

Job Posting: Posting Detail

Posting: S19100
Start Date: 27-Jan-2020
Closing Date: 14-Jan-2020

Description: School Secretary 3
End Date:

Position	Location	Category	Assignment Type	Hours	Rate of Pay
School Secretary 3	Nanaimo District Community	Asup - Elem Or Sec	Continuing	35.0000	27.8500

HOURS: 35 per week for up to the equivalent number of days represented by 45.2 weeks, to be worked commencing 10 working days prior to school opening in September and ending 10 working days after the school closes in June.

WAGE RATE: Level 12, as per the Classification and Wages Schedule of the current Collective Agreement.

HOURS OF WORK: To be arranged with Supervisor.

PROBATION/TRIAL PERIOD: When applicable, there will be a three (3) month probationary/trial period.

ADDITIONAL INFORMATION: This is a large school with many complexities (Academies, French Immersion, Francophone, City of Nanaimo Connections) .