Job Posting: Posting Detail

**Posting:** S19105 **Description:** School Secretary 2

Start Date: 20-Jan-2020 End Date:

Closing Date: 20-Jan-2020

| Position              | Location                  | Category              | Assignment<br>Type | Hours   | Rate of<br>Pay |
|-----------------------|---------------------------|-----------------------|--------------------|---------|----------------|
| School Secretary<br>2 | North Oyster<br>Elementar | Asup - Elem Or<br>Sec | Continuing         | 35.0000 | 26.6700        |

- Hours: 35 per week for up to the equivalent number of days represented by 44.2 weeks, to be worked commencing 5 working days prior to school opening in September and ending 5 working days after the school closes in June.
- Additional Information: Assignment is currently 25 hours per week SS2 and 10 hours per week SS3.
- Wage Rate: Level 10 for 25 hours and Level 12 for 10 hours, as per the Classification and Wages Schedule of the current Collective Agreement.
- Hours of Work: To be arranged with Supervisor.
- **Probationary/Trial Period:** When applicable, there will be a three (3) month probationary/trial period.